

UCB AGREEMENT FOR SALE OF SECONDHAND BOOKS

Period of Agreement (12 months) from _____ to _____

Between Brookteck Pty Limited as trustee of Karingal Trust trading as United Campus Bookshops, operator of the UCB Bookshop ('we/us/our')

And

Given name _____ Family/Surname _____ (you/your')

Address: _____

Email: _____

Mobile phone number: _____

UCB Account number: _____

Your current bank account details are:

BSB: _____ Account Number: _____

Account Name: _____ Financial Institution: _____

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Agreement

We agree to sell your second hand books using our physical store and online website, subject to the conditions contained in this Agreement. Any sale under this agreement is made on a consignment basis. Payment of sale proceeds will only be made by direct deposit to your nominated bank account, not in cash.

Your responsibilities

1. To provide correct bank account details and to update these via contact with UCB in the event they should change.
2. To maintain current contact details in your UCB account and to check your email account for communications from UCB that will require your response.
3. You warrant that you currently own or have the authority to offer the books for sale by us under this agreement.
4. You authorise us to sell the books on your behalf.
5. Books offered contain all pages in correct order.

Our responsibility

6. To pay the net proceeds into your UCB account. You can leave funds in the account for future purchasing or request they be paid into your nominated bank account.
7. We will inform you by email when each book is sold, and when the expiry date is reached for each book.

Books

8. Acceptance of books for sale is at our sole discretion and we reserve the right to refuse to accept any books.
9. All books are deposited at your own risk. We will take reasonable care of your books but do not accept liability for loss or damage to books however caused.
10. We reserve the right to limit the number of books you have for sale to twenty (20) books at any one time.

- Books that have not been sold within the term of this agreement will be forfeited by you to us without compensation unless we receive contact from you in accordance with clause 18.

Price and Commission

- Book prices may not exceed 80% of the current retail price. Higher prices will not be accepted and we have the right, without reference to you, to reduce books we determine (in our sole discretion) to be overpriced.
- If the books are sold by us under this agreement, we will pay you the selling price less 34% (plus GST).

Payment

- For books sold and mailed to a remote customer, the funds will be made available to you three weeks after we receive payment and the new owner has had the opportunity to challenge the sale.
- For books sold in store the three week waiting period is waived and you will have immediate access to the funds in your account with UCB.
- You will be notified by email for each sale of your text and may be requested to respond to options made available. You may leave a credit on your UCB account for future use or be paid by direct deposit to your nominated account.

Renewing and Ending this Agreement

- This agreement will expire twelve (12) months from the date it is entered into.
- You may give notice in writing or by email if you require your books to be removed from sale during the term of this agreement and returned to you (at your cost).

Methods for contacting us

Post: United Campus Bookshops, Union Complex, University of New England, Armidale 2351

Email: yourbooks@ucb.net.au

Phone: 02 6772 3468

The Books you have consigned to us (must be accompanied by this signed agreement) are

ISBN/Bar code	Title	Your Price

Signed as an agreement

_____ *United Campus Bookshops* _____

Signed by us

Signed by you

Date: _____

Please print and send with your books to:

United Campus Bookshops
Lower Ground Floor,
Union Complex via Arts Road,
University of New England,
Armidale, NSW, 2351.

We ask you to print and send the form in so we can use your account number in our system to quickly identify your pre-registered books you have entered via our website. This ensures your books can be sold quickly and we can pay you promptly.

If, for some reason you are unable to print, you MUST provide your UCB account number, name and contact details with your books so we can identify where they came from, else they may be lost forever.

It is wise to save a copy of the agreement for your records.